

# Education Committee Agenda

*Virtual Live Stream*

**July 14, 2020 - 6:00 PM**

*(1<sup>st</sup> Committee Meeting of the Evening)*

**CHAIRPERSON:** Henry Assetto  
**BOARD MEMBERS:** Amelia Mills and Rebecca Harlan  
**ADMINISTRATION:** Tomás Hanna, Don Mangan, Ed.D.,  
Jason Palaia, and Darian Smith  
**CALL TO ORDER:** \_\_\_\_\_

## APPROVAL of MINUTES

Approval of the June 9, 2020 Education Committee meeting minutes. ([Enclosure](#))

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## PRESENTATIONS

### AGENDA ITEMS

#### **A. Out-of-State Field Trip - AFJROTC**

**RECOMMENDED MOTION:** That the Board of School Directors approve the out-of-state field trip requests, as presented. The field trips will only take place if the states continue to function in the green level. ([Confidential Enclosure](#))

#### **B. Confidential Release and Settlement Agreement - 10003431**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Release and Settlement Agreement for 10003431, as presented. ([Confidential Enclosure](#))

#### **C. Independent Contractor Contract—Mainline Rehabilitation Associates**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor Contract for the 2020 ESY for the student 9001373, as presented pending legal review by the solicitor. ([Confidential Enclosure](#))

#### **D. Independent Contractor Contract—Camp Hill School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor Contract for the 2020 ESY for the students, as presented. ([Confidential Enclosure](#))  
10008300, 10005435, 10008313, 10005280

#### **E. Independent Contractor Contract—The Timothy School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor Contract for the 2020 ESY for the students, as presented. ([Confidential Enclosure](#))  
10013900, 10006765, 10006642, 10013478, 10008080, 10007861, 10002887, 10011233, 10011675, 10011163

**F. Educational Research**

**RECOMMENDED MOTION:** That the Board of School Directors grant permission for educational research for Alicia Hines, as presented. ([Enclosure 1](#)) ([Enclosure 2](#))

**INFORMATIONAL ITEM(s)**

- Health Safety Plan Update (Palaia)
- Student Registration Update (Smith) ([Enclosure](#))
- Three Year Special Education Plan (Mangan) ([Enclosure](#))

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**NEXT MEETING**      Tuesday, August 11, 2020

**ADJOURNMENT**      \_\_\_\_\_

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2020 and on the District website.  
Copies of the minutes will be maintained in the office of the Board Secretary.*

# Finance Committee Agenda

Virtual Live Stream

**July 14, 2020 - 6:00 PM**

(2<sup>nd</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** Thomas N. Keech  
**BOARD MEMBERS:** Andrew Finkbohner and Amelia Mills  
**ADMINISTRATION:** Tomás Hanna, Lori Diefenderfer, and Michelle Kelly  
**CALL TO ORDER:** \_\_\_\_\_

## APPROVAL of MINUTES

Approval of the June 9, 2020 Finance Committee meeting minutes. ([Enclosure](#))

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## PRESENTATIONS

- Provident Energy Consulting, LLC ([Enclosure-Flyer](#)) ([Enclosure-Presentation](#)) – Joseph Solomon, Phil Solomon, and Mike Lang

## AGENDA ITEMS

### A. Financial Statements

**RECOMMENDED MOTION:** That the Board of School Directors approve the enclosed financial statements/bills payable list, as presented. ([Enclosure](#))

### B. Dismissal Resolution

**RECOMMENDED MOTION:** That the Board of School Directors approve the Dismissal Resolution for Employee 14015, as presented. ([Confidential Enclosure](#))

### C. Release and Settlement Agreement

**RECOMMENDED MOTION:** That the Board of School Directors approve the Release and Settlement Agreement for Employee 13806, as presented. ([Confidential Enclosure](#))

### D. District Tax Appeals

**RECOMMENDED MOTION:** That the Board of School Directors appeal the assessed valuation assessments for the tax parcels identified by Valbridge Associates, as presented. ([Confidential Enclosure](#))

### E. CCRES – Agreement for Services

**RECOMMENDED MOTION:** That the Board of School Directors approve the Agreement for Services with CCRES to provide staffing services, including for special education programs, as presented. ([Confidential Enclosure](#))

### F. Follett School Solutions Inc. – Library Software and Services

**RECOMMENDED MOTION:** That the Board of School Directors approve the proposal from Follett School Solutions, Inc. to renew Annual Licensing and Maintenance Costs, and migrate the

School District's library database(s) to Destiny Cloud at a cost of \$12,011.80, as presented.  
([Confidential Enclosure](#))

**G. Parsons Coatesville LLC – Tax Assessment Appeal**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Stipulation for Settlement regarding a tax assessment appeal involving Parsons Coatesville LLC, owner of a property at 200 West Stewart Huston Drive in Sadsbury Township, and the Chester County Board of Assessment Appeals, as presented. ([Confidential Enclosure](#))

**H. Human Resources Report**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leaves of absence, transfers, changes of status and corrections, as outlined below:

**1. Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Taliaferro, Barbara, Family and Consumer Science Teacher for the Coatesville Area Intermediate High School. Letter Dated: 7/1/2020. Reason: Retirement. Effective: 9/11/2020.

b. EXTRA DUTY

- 1) Ramirez, Tiffany, Summer Food Service Worker for the Coatesville Area School District. Reason: Personal. Effective: 6/17/2020.

**2. New Appointments - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. CATA

- 1) Dzedzy, Jaclyn, LTS Guidance Counselor for the Coatesville Area Intermediate High School. Posted: 5/4/2020. Salary: \$64,531. Level: M+15. Step: 10. Temporary Substitute Employee. Degree: BS—Psychology, St. Joseph's University; MA—Counseling, Immaculata University. Certifications: Secondary School Counselor. Effective: First Semester of the 2020—2021 School Year. SP4: Approved. Pending 168 Forms.

b. CATSS

- 1) Ventrella, Jane, 6 Hour Library Secretary for North Brandywine Middle School. Posted: 6/3/2020. Salary: \$15/hour. Effective: 8/31/2020. SP4: Approved. Pending 168 Forms.

c. EXTRA DUTY

- 1) Daugherty, Rebecca, Positive Behavior Intervention Support Team Member for Caln Elementary School. Effective: 2020—2021 School Year.
- 2) Dehaut, Michael, Positive Behavior Intervention Support Team Member for Caln Elementary School. Effective: 2020—2021 School Year.
- 3) Froggatt, William, Cyber Academy Summer Teacher for the Coatesville Cyber Academy. Posted: 5/28/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 4) Gray, Megan, Positive Behavior Intervention Support Team Member for Rainbow Elementary School. Effective: 2020—2021 School Year.
- 5) Guyer, Jessica, Positive Behavior Intervention Support Team Member for Rainbow Elementary School. Effective: 2020—2021 School Year.
- 6) Lammey, April, Positive Behavior Intervention Support Team Member for Rainbow Elementary School. Effective: 2020—2021 School Year.
- 7) Long, Timothy, Positive Behavior Intervention Support Team Member for Caln Elementary School. Effective: 2020—2021 School Year.
- 8) MacCausland, Shawn, Positive Behavior Intervention Support Team Member for Reeceville Elementary School. Effective: 2020—2021 School Year.
- 9) Masishin, Marisa, Positive Behavior Intervention Support Team Member for Caln Elementary School. Effective: 2020—2021 School Year.
- 10) Mathisen, Denise, Positive Behavior Intervention Support Team Member for Rainbow Elementary School. Effective: 2020—2021 School Year.
- 11) McWilliams, Mary Ann, Summer Food Service Worker for the Coatesville Area School District. Posted: 6/2/2020. Salary: \$15/hour. Effective: 6/23/2020—8/26/2020. SP4: Staff.
- 12) Schuler, Jamie, Positive Behavior Intervention Support Team Member for Caln Elementary School. Effective: 2020—2021 School Year.
- 13) Scott, Lindsay, Assistant Field Hockey Coach for the Coatesville Area High School Campus. Posted: 2/26/2020. Salary: \$2269.25. Effective: 2020—2021 School Year. SP4: Approved. Pending 168 Forms.
- 14) Smiley, Matthew, Cyber Academy Summer Teacher for the Coatesville Cyber Academy. Posted: 5/28/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 15) Teel, Theresa, Positive Behavior Intervention Support Team Member for Rainbow Elementary School. Effective: 2020—2021 School Year.

- 16) Toth, Amy, Positive Behavior Intervention Support Team Member for Rainbow Elementary School. Effective: 2020—2021 School Year.
- 17) Warren-Ward, Octavia, Cyber Academy Summer Teacher for the Coatesville Cyber Academy. Posted: 5/28/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 18) Waters, Mia, Cyber Academy Summer Teacher for the Coatesville Cyber Academy. Posted: 5/28/2020. Salary: \$33/hour. Effective: 7/13/2020. SP4: Staff.
- 19) Wooten, Dawn, Positive Behavior Intervention Support Team Member for Rainbow Elementary School. Effective: 2020—2021 School Year.

**3. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave of Absence as indicated:

a. CATSS

- 1) Heckert, Kathie, Payroll Secretary for the Coatesville Area School District. Effective: 12/14/2018—6/23/2020.
- 2) Warren, Dorothy, 6.5 Hour Aide for King’s Highway Elementary School. Effective: 8/26/2019—6/11/2020.

**4. Voluntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Voluntary Transfer of:

a. CATA

- 1) Brooks, Allison, move from Special Education Teacher for Scott 6<sup>th</sup> Grade Center to Emotional Support Teacher for Scott 6<sup>th</sup> Grade Center. Posted: 5/7/2020. Effective: 8/19/2020.
- 2) Campbell, Aileen, move from Special Education Teacher for Reeceville Elementary School to Emotional Support Teacher for Reeceville Elementary School. Posted: 5/7/2020. Effective: 8/19/2020.
- 3) Campbell, Renee, move from Special Education Teacher for Scott 6<sup>th</sup> Grade Center to Emotional Support Teacher for Caln Elementary School. Posted: 5/7/2020. Effective: 8/19/2020.
- 4) Connor, Natalie, move from Special Education Teacher for North Brandywine Middle School to Autistic Support Special Education Teacher for North Brandywine Middle School. Posted: 5/7/2020. Effective: 8/19/2020.

- 5) Daniels, Heather, move from Special Education Teacher for the Coatesville Area Intermediate High School to Off Campus Special Education Teacher for the Coatesville Area School District. Posted: 5/7/2020. Effective: 8/19/2020.
- 6) Davis, Alicia, move from Special Education Teacher for Caln Elementary School to Emotional Support Teacher for Caln Elementary School. Posted: 5/7/2020. Effective: 8/19/2020.
- 7) Deck, Susan, move from Special Education Teacher for the Coatesville Area Senior High School to Life Skills Support Special Education Teacher for the Coatesville Area Senior High School. Posted: 5/7/2020. Effective: 8/19/2020.
- 8) Fichter, Emily, move from Special Education Teacher for Rainbow Elementary School to Emotional Support Teacher for Rainbow Elementary School. Posted: 5/7/2020. Effective: 8/19/2020.
- 9) Hoffmaster, Crystal, move from Special Education Teacher for North Brandywine Middle School to Emotional Support Teacher for North Brandywine Middle School. Posted: 5/7/2020. Effective: 8/19/2020.
- 10) Hubiak, Katya, move from Special Education Teacher for the Coatesville Area Intermediate High School to Life Skills Support Special Education Teacher for the Coatesville Area Intermediate High School. Posted: 5/7/2020. Effective: 8/19/2020.
- 11) Kaiser, Amanda, move from Special Education Teacher for Rainbow Elementary School to Emotional Support Teacher for Rainbow Elementary School. Posted: 5/7/2020. Effective: 8/19/2020.
- 12) Kenworthy, Laura, move from Special Education Teacher for Reeceville Elementary School to Emotional Support Teacher for Reeceville Elementary School. Posted: 5/7/2020. Effective: 8/19/2020.
- 13) McHugh, Tammy, move from Special Education Teacher for Scott 6<sup>th</sup> Grade Center to Life Skills Support Special Education Teacher for Scott 6<sup>th</sup> Grade Center. Posted: 5/7/2020. Effective: 8/19/2020.
- 14) Miller, Devon, move from Special Education Teacher for Rainbow Elementary School to Life Skills Support Special Education Teacher for Rainbow Elementary School. Posted: 5/7/2020. Effective: 8/19/2020.
- 15) Osenbach, Laura, move from Special Education Teacher for North Brandywine Middle School to Autistic Support Special Education Teacher for King's Highway Elementary School. Posted: 5/7/2020. Effective: 8/19/2020.
- 16) Perri, Amanda, move from Special Education Teacher for the Coatesville Area Intermediate High School to Emotional Support Teacher for the Coatesville Area Intermediate High School. Posted: 5/7/2020. Effective: 8/19/2020.

- 17) Teel, Theresa, move from Special Education Teacher for Rainbow Elementary School to Life Skills Support Special Education Teacher for Rainbow Elementary School. Posted: 5/7/2020. Effective: 8/19/2020.
- 18) Williams, Kathryn, move from Special Education Teacher for North Brandywine Middle School to Off Campus Special Education Teacher for the Coatesville Area School District. Posted: 5/7/2020. Effective: 8/19/2020.
- 19) Yerk, San Dee, move from Special Education Teacher for North Brandywine Middle School to Life Skills Support Special Education Teacher for North Brandywine Middle School. Posted: 5/7/2020. Effective: 8/19/2020.

b. CATSS

- 1) Domsohn, Heather, move from 8 Hour Attendance Secretary for the Coatesville Area Intermediate High School to 8 Hour Library Secretary for the Coatesville Area Senior High School. Posted: 6/3/2020. Effective: 8/24/2020.

5. **Involuntary Transfers:**

**RECOMMENDED MOTION:** That the Board of School Directors approve the involuntary Transfer of:

a. ADMINISTRATION

- 1) Alston, Jamar, move from Assistant Principal for King's Highway Elementary School to Assistant Principal for the Coatesville Area Intermediate High School. Effective: 7/6/2020.
- 2) Lamothe, Kathryn, move from Assistant Principal for Caln Elementary School to Assistant Principal for the Coatesville Area Intermediate High School. Effective: 7/6/2020.
- 3) Myers, Kerry, move from Assistant Principal for East Fallowfield Elementary School to Assistant Principal for Reeceville Elementary School. Effective: 7/6/2020.

6. **Change of Status**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Change of Status as indicated:

a. NON-CERTIFIED

- 1) Foster-Porter, Tracy, move from Transportation Secretary for the Coatesville Area School District to Transportation Specialist for the Coatesville Area School District. Posted: 6/11/2020. Salary: \$49,285.71. Effective: 7/15/2020.

7. **Employee Recall**

**RECOMMENDED MOTION:** That the Board of School Directors approve the recall of the following employees:

a. CATA

- 1) Bien, Jessica, recalled from the list of furloughed employees previously approved on June 9, 2020 to the position of 5<sup>th</sup> Grade Teacher for King’s Highway Elementary School. Effective: 2020—2021 School Year.
- 2) Mohler, Charles, recalled from the list of furloughed employees previously approved on June 9, 2020 to the position of STEM Teacher for the Coatesville Area Intermediate High School. Effective: 2020—2021 School Year.

**INFORMATIONAL ITEM(S)**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**NEXT MEETING**      Tuesday, August 11, 2020

**ADJOURNMENT**      \_\_\_\_\_

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# Operations Committee Agenda

Virtual Live Stream

**July 14, 2020 - 6:00 PM**

(3<sup>rd</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** Brandon J. Rhone  
**BOARD MEMBERS:** Mary Ann Harris and James Bookman  
**ADMINISTRATION:** Tomás Hanna, Lori Diefenderfer, Matthew Flannery, and Frank Galbraith  
**CALL TO ORDER:** \_\_\_\_\_

## APPROVAL of MINUTES

Approval of the June 9, 2020 Operations Committee meeting minutes. ([Enclosure](#))

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## PRESENTATION(S)

- Environmental Control Systems, Inc.—Results of the Environmental Protection Agency’s (EPA) mandatory six-month inspection at King’s Highway Elementary School.

## AGENDA ITEMS

### **A. Elite Therapy Solutions – Certified Athletic Trainer Services**

**RECOMMENDED MOTION:** That the Board of School Directors award a three-year contract to Elite Therapy Solutions to provide certified athletic trainer services at a cost of \$38,500 in Year 1; \$39,270 in Year 2; and \$40,055 in Year 3, as presented. ([Confidential Enclosure-Contract](#)) ([Confidential Enclosure-Manual](#))

### **B. Weaver Landscape Services, LLC - Snow Removal and Salting Services**

**RECOMMENDED MOTION:** That the Board of School Directors approve the proposal from Weaver Landscape Services, LLC to provide snow removal and salting services for the 2020-2021, 2021-2022, and 2022-2023 school years, as per Weaver’s RFP response and letter dated July 7, 2020, as presented. ([Confidential Enclosure-RFP](#)) ([Confidential Enclosure-Letter](#))

### **C. Student Parking Permit Fee – Coatesville Area Senior High School**

**RECOMMENDED MOTION:** That the Board of School Directors approve the annual fee of \$80 for a student parking permit at the Coatesville Area Senior High School. Prorated fees will be applied quarterly based on the following fee schedule.

\$80.00 – Full Year Parking Pass  
\$60.00 – 2<sup>nd</sup> Quarter to 4<sup>th</sup> Quarter  
\$40.00 – 3<sup>rd</sup> Quarter to 4<sup>th</sup> Quarter  
\$20.00 – 4<sup>th</sup> Quarter Only

**D. King's Highway Elementary School—Tile Removal**

**RECOMMENDED MOTION:** That the Board of School Directors approve the recommended tile removal in the main office and three classrooms at King's Highway Elementary School, not to exceed \$10,300, as per the report from the Environmental Protection Agency and presentation to the Board by Environmental Control Systems, Inc.

**INFORMATIONAL ITEM(S)**

**OLD BUSINESS**

**NEW BUSINESS**

**PUBLIC COMMENT**

**NEXT MEETING**      Tuesday, August 11, 2020

**ADJOURNMENT**      \_\_\_\_\_

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# Policy Committee Agenda

*Virtual Live Stream*

**July 14, 2020 - 6:00 PM**

*(4<sup>th</sup> Committee Meeting of the Evening)*

**CHAIRPERSON:** Robert J. Fisher  
**BOARD MEMBERS:** Andy C. Finkbohner and Brandon J. Rhone  
**ADMINISTRATION:** Tomás Hanna, Jason Palaia, Mike Sobczak, and Don Mangan Ed.D.  
**CALL TO ORDER:** \_\_\_\_\_

## APPROVAL of MINUTES

Approval of the June 9, 2020 Policy Committee meeting minutes. ([Enclosure](#))

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

## INFORMATIONAL ITEM(S)

- PS 800 Records Management ([Enclosure – Policy 800](#)) ([Enclosure – Records Management](#))  
([Enclosure – Records Retention](#)) ([Enclosure – Litigation Hold](#))
- PS 717 Cellular Telephones ([Enclosure—Policy Draft](#)) ([Enclosure—Guideline Draft](#))
- Social Media Policy
- Work From Home Policy

## OLD BUSINESS

## NEW BUSINESS

## PUBLIC COMMENT

**NEXT MEETING** Tuesday, August 11, 2020

**ADJOURNMENT** \_\_\_\_\_

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